

Henry Fay

1. working groups  
identify road blocks
2. scheduled meeting twice a month  
to go through all projects
3. organize finance, purchasing, legal together

Clinical studies  
1-2 day meeting

Corporate policies  
control environment

Time quality money risk

Common goal

Standardized agreements:

Method development

Sample analysis

Standards of performance for clients

Standard rates

Annual review of agreements + contracts

Project Agreement for writing/writer